



Admissions

Policy statement

At Brickhall School, we value equal opportunities for all students, regardless of background, and work to build a community that reflects the diversity and inclusivity of our global society. We are dedicated to creating an inclusive and diverse learning environment that fosters academic excellence, personal growth, and global citizenship. Our admissions policy is made to ensure a fair and transparent process for both international and local students.

It is our intention to make our school accessible to children and families from all sections of the society. We aim to ensure that all sections of our community have access to the school through open, fair, and clearly communicated procedures.

You are assured a warm welcome from the Admissions team at Brickhall School. We are looking for potential rather than prior attainment and welcome children whatever their background and education. We want bright, motivated, engaged boys and girls who will enjoy contributing to all areas of School life.

We understand the importance of choosing the right school and hope you enjoy your time with us.

Our Admission team is here to answer your questions and guide you throughout this process. If you have any further questions our Admissions team can be reached at **09120900012 Or 09050503044** or by emailing admission@brickhallschoolabuja.com. **You can also chat with us online using the chatbot on our website.**

General Procedures

- We ensure that information about our school is accessible, in written and spoken form and, where appropriate, in more than one language (subject to request). We will provide translated written materials where the language needs of families suggest this is required.
- We arrange our waiting list on a 'first come, first serve' basis. In addition, our policy may consider the following:
 - Siblings already attending the school; alumni's children.
 - When the application is received extra weight is given to those who have been on the waiting list longest.
 - Our ability to provide facilitates for the welfare of the child.
 - We describe our school and its practices in terms that make it clear that it welcomes fathers and mothers, other relations, and other carers, including childminders (subject to terms and conditions).
 - We describe our school and its practices in terms of how it treats each child and their family, having regard to their needs arising from their gender, special educational needs, disabilities, social background, religion, and ethnicity
 - We describe our school and its practices in terms of how it enables children and/or

parents with disabilities to take part in the life of the school.

- We monitor the gender and ethnic background of children joining the group to ensure that our intake is representative of social diversity.
- We make our Valuing Diversity and Promoting Equality Policy widely known.
- We are flexible about attendance patterns to accommodate the needs of individual children and families, providing these do not disrupt the pattern of continuity in the school that provides stability for all the children.

How to Apply

- To be considered for a place at Brickhall School, you will need to complete and application form ahead of registering your child by also completing the registration form.
- Admission is open all throughout the school year but for available spaces only.
- Applicants are required to pay the required application and registration fees.
- If you have any questions our admissions team is on hand and ready to help. We can be reached on **09120900012 Or 09050503044** or by emailing admission@brickhallschoolabuja.com

Assessments

- Once your child is registered with us, he or she will be invited for a baseline assessment. Our baseline assessment is designed to provide him or her with a taste of life at the school, whilst enabling us to assess his or her academic potential and suitability. Following the baseline assessment, conditional offers will be made, subject to the outcome of the baseline assessment.

Brickhall School Admission Procedure

- Parent/Carer contacts the School and is given details of our website. Parent/carer books an appointment to come and view the school for a tour.
- Parents are given an application form on payment of the application fees due. If they would like to register before arriving at the school, they can download a copy of our registration form from our website, fill it in and send it back to us with the non-refundable registration fee.
- A baseline test is conducted for the child (Early years to Key Stage 4 only). Based on the outcomes of the test, the child is enrolled in the appropriate class.
- When they come in to see us the parent/carer shall be given a tour of the school and shown the Policies and Procedures folder. It will be explained to them that these are the terms on which childcare and learning is provided and that the agreement to enroll their child is subject to them.
- After viewing, the parent/carer will be given a registration form to complete and return if they have not already done so, along with the non-refundable registration fee. As confirmation of receipt they will be given a photocopy of this form and a card to tell them when to expect further contact from the school (at most, a month before the requested date of entry)

- A letter will be sent approximately a month before the child is due to start, either offering a place or saying that there is no place available.
- If a place is accepted, the (non-refundable) school fees deposit; signed acceptance form; Enrolment Agreement will be sent, plus a letter inviting the parent/carer to bring the child in for a visit at the end of the term prior to the child starting.

ADMISSION OF NEW INTAKE:

The standard procedures for the admission of new pupils into the school are as follows:

Application form Link: <https://brickhallschoolabuja.com/form.php>

Admission Policy

Early years section: (1-5) years and above

Primary section : (Year 5-11) years and above

High School: (Year 11 - 16) years and above

Other admission requirements are as follows:

Registration form (N30,000) <https://brickhallschoolabuja.com/form.php>

Passport size photographs

Formal interview

Certificate of Birth

Medical Report

Vaccination Certificate

Transfer Certificate (For pupils transferring from another school)

Admission Procedure

1. A pre-admission orientation meeting between parents, child, and Class Teacher is scheduled at a mutually convenient time.
2. Children are accepted on a first-come, first-serve basis.
3. The child's space is confirmed upon receipt and acknowledgment of the registration fee with the application form and other applicable fees. The fees are payable before the child can resume school unless otherwise discussed and approved by the management.

4. Parents can secure spaces for their children by prompt payment and the school reserves the right to give out the spaces if the condition is not met.

INTERVIEW

The initial step of our process is a meeting with the applicant and his/her parents to determine the suitability of the school. The meeting is cooperative in nature. It explores your child's academic goals and personality.

Please ensure you have the following with you for the interview:

[2 passport photographs not more than 3 months old](#)

[Medical Report](#)

[Birth Certificate](#)

[Vaccination certificate](#)

[Copy of application form with evidence of payment](#)

TESTING

If, after the interview, it appears that your child may be a prospective Brickhall Student,, the process moves forward:

Pupils are required to complete the entrance examination. This test is designed to identify the child's abilities in mathematics, vocabulary, spelling, grammar, and reading comprehension (the test is diagnostic in purpose and your child will never be reduced to a score but the test feedback will help us to plan for your child's starting point

Pupils are admitted based on the submission of current academic records.

ADMISSIONS DECISION

Once testing, if applicable, is completed and all supporting documentation has been received and carefully reviewed, successful candidates will be informed via SMS, email or phone call.

A provisional letter of admission will then be issued for collection.

Your child may be offered admission. To accept the offer and secure your child's placement, Acceptance letter is signed and submitted with all required payment.

Individualized Attention

At Brickhall school, large class sizes create a successful, structured environment that promotes learning and positive interaction. We further desire to instill a love of learning through meaningful educational activities that build upon the natural curiosity of children. Our dedicated faculty provides instruction and curriculum that inspire students to think and learn within a global context.

Purposeful Enabling Environment = Character & Faith

One of our highest callings as a school is to prepare our pupils to become leaders who make the right ethical and moral decisions, and the foundation for ethics and morality is built on values and faith. The founders of our school wanted Brickhall Schools to prepare pupils for a purposeful life, and this has remained the vision of our school for 8 years. Our Vision compels us to make the most of this opportunity in building student character in a child centered manner. Brickhall guides pupils to lead healthy, purposeful lives in which each child can properly balance academic, moral, and physical pursuits. Our supportive and committed parents alongside a talented and creative faculty nurture, mentor, and send our incredible rising stars into the world fully equipped for life's challenges.

Engaged 21st Century Learning = Preparation from Cradle to College

Preparing pupils for life is both daunting and complex. Pupils need to learn how to learn, how to think, and how to solve increasingly complicated problems in a world which will be more and more connected and the problems more interrelated. Today's pupils will experience higher education, as well as careers that are immersed in technology. Reading and lecture based learning are still a vital and necessary component of classroom instruction, but we believe that excessive whole group/lecture approach alone is not sufficient for what our children need for their future. Our faculty works toward a balanced 21st century approach to instruction where multiple methods are employed. Schools play a vital role in preparing pupils for their future by teaching the technology skills that will be needed in higher education and the workplace. We will continue to explore how we can all help our pupils develop a passion for learning, rather than a passing interest. When we can be successful in such an endeavor as developing that passion for learning, then we have given the child the keys to the critical thinking needed both in college and in life.

Brickhall school offers a rigorous curriculum to prepare every child for different pathways. Our partnerships with **British Council and Cambridge** offer dual enrollment courses on the Brickhall Campus for pupils.

High Standards = Pursuing Excellence

Our school community holds high expectations and pursues excellence regarding the quality and nature of the Brickhall experience. A community of parents, faculty, alumni, Board members, special friends, and administrators unequivocally encourages a school environment that promotes the highest standards of creativity, harmony, integrity, love and dedication.

Granny Murray guides pupils to lead healthy, purposeful lives that are able to fit into the global space.

Opportunities for Leadership = Student Success

TheBrickhall School encourages pupils to participate in co-curricular activities, such as music , dance , swimming, media and athletics as part of their school experience. Students, administration, faculty, staff, alumni, and the families of Brickhall School all join together to celebrate athletic competitions. The accomplishments of our teams are a direct result of the leadership, dedication, and skill of our faculty and coaches, and the cooperation of the teachers and families who all work together to promote the Brickhall School programs and activities.

Tuition includes the following:

- A pupils athletic pass for all home games in every sport (with the exception of playoff games).
- A yearbook for each family. Additional yearbooks may be ordered and purchased.
- School Meal plan
- **Years 9, 10 and 11: the cost of the checkpoint Exams.**

Tuition does not include the following:

- Preschool through year 12: typical school supplies such as notebook paper, pencils, etc.
- Fees for External Assessments, Advanced Placement Exams and SAT, Checkpoint, WAEC, and NECO.

